



PO Box 6703  
Gulfport, MS 39506  
*a 501(c)3 non-profit organization*



mshighlandsandislands.org

**Festival will be held on the beautiful grounds of  
"Beauvoir", the last home of  
Confederate President Jefferson Davis  
2244 Beach Blvd, Biloxi, Ms**

[www.beauvoir.org](http://www.beauvoir.org)

**Vendor Application form:**

Business \_\_\_\_\_ Contact \_\_\_\_\_

Cell ( ) \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Attendee's Name \_\_\_\_\_

Products you sell \_\_\_\_\_

Website \_\_\_\_\_

Do Customers: Enter Booth \_\_\_\_\_ Stand Outside & View Perimeter \_\_\_\_\_

Electrical Needed For: \_\_\_\_\_

120 Volt, 20 Amp, Minimum Plug Ins \_\_\_\_\_ 240 Volt, 20 Amp, Minimum Plug Ins \_\_\_\_\_

240 Volt, 30 Amp, Minimum Plug Ins \_\_\_\_\_ 240 Volt, 50/60 Amp, Minimum Plug Ins \_\_\_\_\_

\*\*\* We will locate you close to electrical panels, however, we recommend you bring at least 100' of extension cords

**FEES:** (Payable to Highlands and Islands)

Site size	12x12 = \$ 175.00	\$ _____
Food Vendors and	20x20= \$ 300.00	\$ _____
8' Table Rental	# _____ @ \$20.00	\$ _____
Chair Rental	# _____ @ \$5.00	\$ _____
Total (to be submitted with this Application)		\$ _____

To be considered as a Vendor, your package must consist of:

1. Complete and signed Application
  2. Check for total amount due. Checks will not be deposited until approval of your application is complete
  3. A copy of current/valid Certificate of Liability Insurance
  4. Mail package to: Highlands and Islands PO BOX 6703, Gulfport, Ms. 39506. As soon as possible. Cut off date will be Sept. 30, 2014
- Priority will be given to returning vendors, provided there were no issues with their conduct and/or business. New vendors will be considered in the order they are received as well as our needs for specific goods/wares.
  - Setup will be Friday only Nov. 14th from 8AM – 9PM. All vehicles must be removed from festival area by 8:30AM on Saturday and Sunday.
  - Tear down will not begin until the festival closes on Sunday 4:00 pm
  - Food Vendors sites will be inspected by the Ms Dept of Health 11/14/14 in order to sell food.
  - Food vendors will be responsible for Health Dept inspection fees.
  - This will be an open air event. Vendors will provide their own tents or coverings.
  - All beverages including alcoholic and soft drinks and water will be provided solely by Highlands and Islands. Exceptions will be tea and lemonade and Irn Bru.
  - **The State of Mississippi requires all vendors conducting business in the State to submit gross sales receipts garnered during the festival weekend. A State sales tax form will be passed out to all vendors to be filled out and returned to our treasurer along with the appropriate amount of sales tax based on total gross receipts by end of day Nov.16<sup>th</sup>, 2014. The State will not accept 'mailed-in' forms with the monies due from vendors.**

The vendor noted above agrees to sell merchandise relevant to a Scottish/Celtic festival, as approved by Highlands and Islands Games, on the above date and location. The tent/booth location will be designated by no later than during setup on Friday, Nov 14th, 2014.

**The event will take place rain or shine. No refunds except by approval of Highlands and Islands Officers and Board Members.**

**Liability Release:** The Highlands and Islands Association does not accept any liability for you, your property, or any goods or provisions that you bring with you. While nighttime security will be provided on Friday night, you are responsible for securing and protecting your property. The undersigned vendor applicant hereby releases Highlands and Islands and all of their employees, members, and volunteers from any and all liability arising from any loss or injury to vendor on, before, or after the dates above and waives any claim arising thereof.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Chairman Approved \_\_\_\_\_ Date \_\_\_\_\_